



Facility

Name: *Miss Kelly's Academy* **License Number:** *164738*
Address: *2329 Wisconsin St. NE Suite A, Albuquerque, NM 87110*
Phone: *5052358883* **Fax:** **E-mail:** *misskellysoffice@gmail.com*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *06/05/2018* **Expiration Date:** *06/04/2019*

Capacity

Over Age 2: *25* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *25*
Square Footage: *0*

Census

Over 2: *18* **Under 2:** *0*

Classrooms

Number of Classrooms: *2*

Days and Hours of Operation

Monday <i>7:30 AM - 5:30 PM</i>	Tuesday <i>7:00 AM - 5:30 PM</i>	Wednesday <i>7:30 AM - 5:30 PM</i>	Thursday <i>7:30 AM - 5:30 PM</i>	Friday <i>7:30 AM - 5:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *11/01/2018* **Time In:** *12:00 PM* **Time Out:** *1:00 PM* **Purpose:** *Semi-Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Administrative Requirements (*continued*)

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

Administrative Requirements

8.16.2.22 A Administrative Records *Compliance*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Not Inspected*

8.16.2.22 C Policy and Procedures *Not Inspected*

8.16.2.22 D Family Handbook *Not Inspected*

8.16.2.22 E Children's Records *Compliance*

8.16.2.22 F Personnel Records *Compliance*

8.16.2.22 G Personnel Handbook *Not Inspected*

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements *Compliance*

8.16.2.23 B Staff Qualifications and Training *Compliance*

8.16.2.23 C Staff/Child Ratios and Group Sizes *Compliance*

Services & Care of Children

8.16.2.24 A Guidance *Not Inspected*

8.16.2.24 B Naps or Rest Period *Compliance*

8.16.2.24 C Additional Requirements for Infants and Toddlers *Compliance*

8.16.2.24 D Diapering and Toileting *Compliance*

8.16.2.24 E Additional Requirements for Children with Special Needs *N/A*

8.16.2.24 F Additional Requirements for Night Care *N/A*

8.16.2.24 G Physical Environment *Not Inspected*

8.16.2.24 H Social-Emotional Responsive Environment *Not Inspected*

8.16.2.24 I Equipment and Program *Compliance*

8.16.2.24 J Outdoor Play Areas *Compliance*

8.16.2.24 K Swimming, Wadding and Water *Not Inspected*

8.16.2.24 L Field Trips *Not Inspected*

Food Service

8.16.2.25 B Meals and Snacks *Compliance*

Food Service (continued)

8.16.2.25 C Menus

Compliance

8.16.2.25 D Kitchens

Non-compliance

A food, leftover is not properly stored; the item is not labeled and dated.

Corrective Action Plan

The person responsible for food service will be instructed in proper food storage.

Regulation: 8.16.2.25.D.4.

Date to be Completed: 12/01/2018

The refrigerator in the kitchen does not have a working internal thermometer. Thermometer could not be located.

Corrective action Plan

The center will obtain and place a working thermometer in refrigerator.

Regulation: 8.16.2.25.D.6.

Date to be Completed: 12/01/2018

8.16.2.25 E Meal Times

Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene

Compliance

8.16.2.26 B First Aid Requirements

Compliance

8.16.2.26 C Medication

Not Inspected

8.16.2.27 A-D Illness Requirements for Centers

Compliance

8.16.2.28 A-H Transportation Requirements for Centers

Not Inspected

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping

Non-compliance

The Premises are not in good repair as evidenced by the emergency light above the entrance door is being secured with black tape.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 12/01/2018

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

Buildings, Grounds & Safety (continued)

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Non-compliance

Electrical outlets within reach of children in the hallway are not safety outlets and they do not have protective covers.

Corrective Action Plan

Protective covers will be added.

Regulation: 8.16.2.29.E.3.b.

Date to be Completed: 12/01/2018

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Non-compliance

The toilet room for Preschool does not have disposable towels at a height accessible to children.

Corrective Action Plan

Supplies/dispensers will be relocated so they are accessible to children.

Regulation: 8.16.2.29.G.2.

Date to be Completed: 12/01/2018

8.16.2.29 H Safety Compliance

Non-compliance

The center's fire extinguishers is not tagged with the date of inspection.

Corrective Action Plan

Equipment will be maintained and inspected yearly.

Regulation: 8.16.2.29.H.3.k.

Date to be Completed: 12/01/2018

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

Compliance

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Darlene Montoya*



Facility Representative: *Kelly S Watson Owner and Director*